

Byne Christian School



***PARENT-STUDENT
HANDBOOK
2017-18***

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Byne Christian School admits students regardless of race, color, or ethnic origin.

- Byne Christian School is a co-educational, church governed school. The mission of Byne Christian School is to partner with the family and with the local churches in the Christian education of children. It is a ministry of Byne Memorial Baptist Church.
- **Established:** 1983
- **Accredited by:** The Georgia Association of Christian Schools (GACS), the American Association of Christian Schools (AACCS).
- **Colors:** Orange/White/Black
- **Mascot:** Saints
- **Logo:** Fleur-de-lis
- **Motto:** *“Shaping Tomorrow’s Christian Leaders Today”*
- **Theme Verse:** 2 Timothy 1:7 “God has not given us the spirit of fear, but of power, love and a sound mind.”
- **Publications:** The Byne Bulletin
Yearbook “Marturian”
- **Social Media** www.bcssaints.org/
Facebook: Byne Christian School

The Byne Christian School Parent Handbook is not exhaustive in stating all school policies. The administration reserves the right to amend this manual and its policies, as it deems necessary. New policies will take effect immediately.

Introduction

Welcome to the family of Byne Christian School, God has great things in store for you.

- It is the purpose of BCS to guide students toward responsible roles in Christ's Kingdom. Students are taught that they are image bearers of God, and His representatives to their fellow man and to the creation with which they have been entrusted.
- BCS is not merely a school. It is an environment for learning a special kind of lifestyle. We trust you will learn to do your best, to pursue excellence and to develop your God given abilities and gifts.
- We also desire that you learn to obey God's instruction, live a life as a child of the King and learn to share His life with others while living out the principles of a Christian worldview.

This section of our handbook contains explanations and policies regarding life at BCS. BCS is not just a set of policies. It is a spirit and environment for learning. However, policies and regulations are necessary in order to maintain the climate we desire to develop.

Realizing that parents or students may not agree with all the policies, we do expect that everyone will respect and respond properly to the authority over them even when not in full agreement. We trust that our guidelines will help maintain a positive atmosphere for everyone to enjoy.

Our Vision

“Byne Christian School will be the standard for Christian education in Southwest Georgia academically, socially, and spiritually.”

Our Core Values

- **We will** glorify Jesus Christ in everything we do and say.
- **We will** require mutual respect.
- **We will** give our families our best.
- **We will** strive for excellence.

Our Philosophy

Byne Christian School strives to provide conditions whereby boys and girls can receive the Truth. Jesus instructed His disciples in John 8:32, "***And ye shall know the Truth and the Truth shall make you free.***" Not only is it our objective to teach the Truth but also teach our students how to apply the Truth wisely to their own lives. In John 16:13 we are promised that "***...when He, the Spirit of Truth is come, He will guide you into all truth.***"

- Our Christian school has the responsibility to provide the best possible education.
- A biblical viewpoint in the vital areas of life - spiritual growth, education, personal self-discipline, and patriotism are emphasized to each student during his years of training.
- We desire to minister to the needs of the whole child and to promote his spiritual and moral growth, academic and intellectual progress, and physical and social development.
- Our Christian School is to be an extension of the home and church and thus provide a continuity of training for young people.
- We, as Christian educators, desire to train every student to accept individual responsibility to God for their actions and challenge them to glorify God in every facet of life.

Our Affiliations

- *Byne Christian School* is a member of The Georgia Association of Christian Schools (GACS) and The American Association of Christian Schools (AACCS).
- Byne is also accredited by the Georgia Association of Christian Schools (GACS). GACS is sponsored by an accrediting agency called the Georgia Private School Accrediting Commission.
- The accreditation is fully approved by the Georgia Department of Education and the Georgia Board of Regents.

Bible Translations

BCS is operated as a ministry of Byne Memorial Baptist Church which recognizes that different versions of the Bible are used by different denominations and individuals. To maintain consistency, Bible memorization for the classroom will be completed using a version dictated by the school. If a parent has a conviction about a particular version, please discuss this with the teacher.

When doctrinal matters arise in classroom discussion, the teacher will always be kind and considerate regarding everyone's views. Our goal is not to highlight doctrinal differences that may exist within our school family, but to fully examine the Truths that God's Word reveals to us. As a ministry of Byne Baptist, we will always fully support the church's statement of faith.

Final Authority for Matters of Belief, Conduct and Doctrinal Differences

Our statement of faith does not exhaust the extent of our beliefs. The Bible itself, as the inspired and infallible Word of God that speaks with final authority concerning truth, morality, and the proper conduct of mankind, is the sole and final source of all that we believe. If it becomes necessary to state a denominational doctrinal practice or position, we will use the doctrines set forth as a part of the Baptist Faith & Message dated 2003.

If more clarification is needed, for purposes of Byne Christian School's faith, doctrine, practice, policy, and discipline, our pastor is Byne Christian School's final interpretive authority on the Bible's meaning and application.

Our Statement of Faith

- We believe the Scriptures of the Old Testament and New Testament are verbally inspired by God and that they are of supreme and final authority in faith and life.
- We believe in one God, eternally existing in three persons: Father, Son, and Holy Spirit.
- We believe that Jesus Christ was begotten by the Holy Spirit, born of the virgin Mary, and is true God and true man.
- We believe that man was created in the image of God; that he sinned and, thereby, incurred not only physical death, but also spiritual death which is eternal separation from God; that all human beings are born with a sinful nature and, in the case of those who reach moral responsibility, manifest themselves as sinners in thought, word, and deed.
- We believe that the Lord Jesus Christ died for our sins according to the Scripture as a substitutionary sacrifice, and that all who believe in Him are justified on the grounds of His shed blood.
- We believe in the resurrection of the crucified body of our Lord, in His ascension into heaven, and in His present life there for us, as High Priest and Advocate.
- We believe in "that blessed hope," the personal premillennial and imminent return of our Lord and Savior, Jesus Christ.

- We believe that all who receive by faith the Lord Jesus are born again of the Holy Spirit and, thereby, become children of God.
- We believe in the bodily resurrection of the just and the unjust, the everlasting conscious blessedness of the saved, and the everlasting conscious punishment of the lost

Statement on Sanctity of Life

We believe that all human life is sacred and created by God in His image. Human life is of inestimable worth in all its dimensions, including pre-born babies, the aged, the physically or mentally challenged, and every other stage or condition from conception through natural death. We are therefore called to defend, protect, and value all human life. (Ps 139.)

Our Parental Commitment

Our parents play a vital part in the total program of BCS. We believe that the following commitment, when subscribed to by all our parents, will make Byne a school that will truly honor the Lord and have a strong impact on the education of our students.

- As BCS parents, we hereby invest authority in the faculty and administration of BCS concerning the discipline of our child(ren) as they deem necessary.
- As BCS parents we give the BCS administration full discretion for the placement of students in the proper grade and course curriculum.
- As BCS parents, we will pray regularly for the teachers and administration and we will cooperate fully in the educational function of Byne. We will do our best to make Christian education effective in the lives of each of our children, that they may love and serve the Lord Jesus Christ for all their lives.
- As BCS parents, we will pay all our financial obligations to the school on or before the date they are due. If we are ever unable to pay on time, we will notify the school in advance, giving reasonable explanation for the delay and make arrangements with the School Office to bring our account up to date.
- As BCS parents, we will support the school by gifts in addition to our tuition payments as the Lord enables us.
- As BCS parents, we will assume volunteer duties and responsibilities as opportunities arise and as God provides the strength and time.

- As BCS parents, we will attend periodic meetings and parents' functions of the school.
- As BCS parents, we agree, in accordance with the principle of Matthew 18:15-17, to bring any and all questions and criticisms to the person most directly involved. If we have a question about a specific classroom action or procedure, we will contact the appropriate teacher first. If a satisfactory conclusion is not reached, we will contact the teacher's supervisor through the School Office.
- As BCS parents, we will seek the advancement of Byne Christian School in all areas: spiritually, academically, and physically.
- As BCS parents, we recognize it is our privilege and responsibility to strive diligently to follow this commitment as God enables us by the power of His Holy Spirit.

Statement on Marriage, Gender, and Sexuality

We believe that God wonderfully and immutably creates each person as male or female. These two distinct, complementary genders together reflect the image and nature of God. (Gen 1:26-27.) Rejection of one's biological sex is a rejection of the image of God within that person.

We believe that the term "marriage" has only one meaning: the uniting of one man and one woman in a single, exclusive union, as delineated in Scripture. (Gen 2:18-25.) We, Byne Christian School, believe that God intends sexual intimacy to occur only between a man and a woman who are married to each other. (1 Cor 6:18; 7:2-5; Heb 13:4.) We, Byne Christian School, believe that God has commanded that no intimate sexual activity be engaged in outside of a marriage between a man and a woman.

We believe that any form of sexual immorality (including adultery, fornication, homosexual behavior, bisexual conduct, bestiality, incest, and use of pornography) is sinful and offensive to God. (Matt 15:18-20; 1 Cor 6:9-10.)

We believe that in order to preserve the function and integrity of Byne Christian School as a ministry of Byne Memorial Baptist Church, as the local Body of Christ, and to provide a biblical role model to the Byne Memorial Baptist Church and Byne Christian School members and the community, it is imperative that all persons employed by Byne Christian School in any capacity, or who serve as volunteers, agree to and abide by this "***Statement on Marriage, Gender, and Sexuality***". (Matt 5:16; Phil 2:14-16; 1 Thess 5:22.)

We believe that God offers redemption and restoration to all who confess and forsake their sin, seeking His mercy and forgiveness through Jesus Christ. (Acts 3:19-21; Rom 10:9-10; 1 Cor 6:9-11.) We, Byne Christian School, believe that every person must be afforded compassion, love, kindness, respect, and dignity. (Mark 12:28-31; Luke 6:31.) Hateful and harassing behavior or attitudes directed toward any individual are to be repudiated and are not in accord with Scripture nor the doctrines of Byne Christian School and Byne Memorial Baptist Church.

Our Faculty

Teachers at Byne Christian School demonstrate an unselfish dedication to Christian education, a sincere love of children, and most importantly, a sincere devotion to the Lord Jesus Christ. Teachers at Byne are Christian in practice as well as profession.

Full-time teachers in grades 1-12 are required to hold a degree from an approved college or university and are required to be certified by the Georgia Association of Christian Schools.

Our teachers shall exemplify the following qualities:

- Love Jesus
- Love children
- Love their subject matter
- Love to strive for excellence

Student Admissions

- **Admission Requirements:** Admission to Byne Christian School is a privilege. Students are accepted at Byne Christian School on the basis of an interview with each family and the administration. All prospective students must be present during the interview. **Students that have been expelled from their previous school or have serious disciplines issues may not be admitted to BCS.**
- **Students with IEP's (Individual Education Plans):** Although we may accept students with current IEP's, we may not be able to incorporate all modifications and/or accommodations for their specific program.
- Byne Christian School's Biblical role is to work in conjunction with the home to mold students to be Christ like. On occasion, the atmosphere or conduct within a particular home may be counter or in opposition to the Biblical lifestyle the Christian school teaches. This may include, but is not necessarily limited to,

sexual immorality, homosexual orientation, transgender, lesbianism, etc., or inability to support the moral principles of the school. In such cases, the school reserves the right, within its sole discretion, to refuse admission of an applicant or to discontinue enrollment of a student. (Leviticus 20:13, Romans 1:27)

- Married or previously married students will not be allowed to attend Byne Christian School.
- Parents are required to sign a Byne Christian School contract expressing their support of the school's program. They will also agree with and will abide by the policies, procedures, and requirements of the school.
- **Non-Discriminatory Policy:** Byne Christian School admits students of any race, color, national and ethnic origin to all the rights, privileges, programs, and activities generally accorded or made available to students at the school. It does not discriminate on the basis of race, color, national and ethnic origin in administration of its educational policies, scholarship and loan programs, athletic, or other school-administered programs.
- Final acceptance is based on an interview with the administration, testing results, discipline records, and transcripts in addition to:
 - Paid application fee (non-refundable)
 - Birth certificate, immunization record, ear/eye/dental certificate on file
 - School records received
 - Placement testing
 - All previous financial obligations met
- **Age Requirements:** The age requirements for kindergarten and first grade admission are as follows:
 - Kindergarten – 4 and 5 years old on or before September 1st of the school year.
 - First Grade - 6 years old on or before September 1st of the school year.
 - Students that are 19 or older at the time of application will not be accepted.
- All new students are conditionally accepted for the first nine weeks. During that time, if the student is not meeting academic, attitude, or behavioral expectations, they may be asked to withdraw.
- **Withdrawal:** To withdraw student, a "Withdrawal Form" will need to be signed and dated by the parent and all books and supplies will need to be returned and all fees paid before a student is considered officially withdrawn. ***Transcripts***

and other records cannot be released to another school until these requirements are fulfilled and all fees are paid in full.

- **Homeschooling:** Byne Christian School welcomes home school parents to take advantage of the opportunities at BCS for their children. Interested parents may review these opportunities and pricing structure on our website, www.bcssaints.com, or acquire an application package from the school office.

Financial Information

Financial Procedures

- In order to assist parents with the payment of annual tuition the following payment schedules may be selected:
 - Full payment at time of enrollment
 - Total tuition divided into 11 payments due monthly (June-April)
 - Total tuition divided into 10 payments due monthly (July-April)
 - Total tuition divided into 9 payments due monthly (August-April)
- All fees (registration, textbook, tuition, P.E., athletics, lunch and before school/after school care, etc.) are to be received directly through the School Office.
- Registration, textbook and student insurance fees must be paid in full before a student is considered officially enrolled. A student **will not** be permitted to attend the first day of class if not officially enrolled.
- Tuition payments are due on the 1st school day of each month. Accounts past due after the 10th of the month are subject to a late penalty (\$25.00)
- If an account is not brought up to date by the 10th day of the second month, the account is considered delinquent, and the student may not attend school on the 11th day of the second month. **No account may be more than one month and 10 days in arrears.** Once the account is current, the student may return to class.
- If a student is withdrawn/dismissed, the parent must contact the School Office to bring all accounts current, return all school materials and any school property before any records will be released.
- No deductions are made from tuition payments due to a student's absence.
- **Final grades, report cards, transcripts and diplomas will be retained by the school if and when an account becomes delinquent.**
- No student will be permitted to attend the new school year if the student's account has not been paid by the first day of the new school year for the previous school year.

- Parents that withdraw their student from the school and have an account in arrears must make arrangements with the School Office to pay this debt. If the parent does not address the account in arrears and make agreed upon payments, their account will be turned over to a collection agency.
- **The School Office will not release a student's school records until all accounts are current.**

Tuition Assistance

- **Pay It Forward Scholarship:** This is state approved program that permits parents to receive tuition assistance through redirected state income taxes.
- **Refer a New Student to Byne:** If you refer a student to BCS, and they become a student at Byne, you can earn a \$500.00 referral fee that is applied to your child's tuitions. Contact the office for more details.

Financial Support

BCS is a ministry of Byne Memorial Baptist Church, a not-for-profit corporation (501)c(3). Revenue from tuition is insufficient to fully cover the cost of operating the school. Interested individuals are invited to contribute tax deductible gifts to the ministry of the school. You may contact the School Office with any questions you may have concerning investing in this vital ministry.

Academic Program (General)

Biblical Worldview

Byne Christian School bases its educational pedagogy upon the premise that all truth is God's truth. We not only teach Bible as a separate subject, but teach all subjects with the belief that all academic content comes from the mind of God. We teach all subjects with a Christian worldview.

Report Cards/Progress Reports

Byne is on a nine-week grading period. A report card will be available at the end of each nine-week period stating the academic progress. Progress reports will be available halfway through each nine-week reporting period.

Headmaster Website

Student's grades are posted on the Headmaster website. Teachers update these grades on a weekly basis. Parents will be given information for their own child's account. Grades posted to Headmaster are confidential. The teacher and administration do have access to this information.

Grading Scale

- The following grading scale is used throughout the school:
 - A 90-100
 - B 80-89
 - C 70-79
 - F 69 and below
- An "Incomplete" is given when requirements have not been met by date of the report. A student is given appropriate time to make up an incomplete grade. All work must be completed (all "incompletes" must be replaced by a numerical grade) – we have a "No Zeros" policy at Byne Christian School which means that all academic work must be completed – a student may not just "choose" to take a zero. Work that is not done in the prescribed time frame must be completed by the student in order to pass the class. The highest possible grade for this "late" work will be a 50 – teachers will grade accordingly then using this scale. An assignment may be so late that it ends up receiving a grade of 0, but all work must still be done in order to pass the class.

Honor Roll

An honor roll is compiled after each quarter and is determined by the following qualifications:

- Headmaster's List – all A's with at least a 97 in each subject
- "A" Honor Roll - all "A's"
- "A/B" Honor Roll - all "A's" and "B's (at least one must be an "A"). In order for a student to qualify for the end of the year, no "C's" are permitted during the year.
- An incomplete on a report card not made up by the time the honor roll list is determined will automatically disqualify that student from the honor roll for that grading period.
- End of the year awards are determined by the cumulative grade for the year.

Parent-Teacher Conferences

As parents, you are urged to have a conference with a teacher any time you believe it is necessary. Teachers welcome opportunities to speak with parents. Please schedule appointments through the school office.

Attempts should not be made to have a conference with teachers during Open House, at school programs, or at unscheduled times before and after school. We do ask that parents call the School Office or send a note to the teacher before coming to school for a conference.

We do have regularly scheduled conferences times built into our schedule that will be listed as Teacher Work Days. These are excellent times to schedule a meeting with teachers to discuss a student's progress.

Appointments with administrative staff will not be made until a conference with the teacher is attempted first. Problems are to be discussed with teachers and others directly involved. Please do not involve other parents, students, etc., who are not part of the problem or the solution. Please know that it is the desire of Byne Christian School to work toward solutions with any problems involving your children.

Homework

Students are expected to do all homework assignments as a matter of good study habits. The parents have the responsibility to assist the student in his homework by providing a time and place conducive to study with a minimum of distraction. Parents should not do the work for the student but provide encouragement and supervision.

Homework is a necessary part of a quality academic program. It is designed to be a reinforcement and teaching tool. Teachers will not assign homework to be busy work. In general, students will not be assigned homework that would take longer than thirty minutes per subject to complete. Students are often giving extra time during the school day to complete all/part of that assignment. Student schedule conflicts such as non-school sponsored programs or games are not acceptable excuses for incomplete homework.

Academic Program (Elementary)

Course Offerings

Byne Christian School promotes a rigorous, traditional, Christian educational program that is based upon the Abeka curriculum. Our academic program is strong on phonetic reading, traditional math, spelling, language arts, history, and science based upon the Bible. We teach the Bible from a Protestant/Baptist perspective.

Doctrinal issues will be resolved in accordance with Baptist Faith and Message. If issues continue, then the BMBC pastor will resolve this matter.

Accelerated Reader (A/R)

Byne Christian School provides the A/R program for elementary students to encourage our students to excel in their reading.

Enrichment Activities

Elementary students at Byne Christian School are offered enrichment activities which could include Spanish, Music, Art, PE, and Computer.

Elementary School Promotion/Retention

- Students in first-fifth grades who fail two or more academic subjects (yearly average) will automatically repeat the grade level.
- Elementary academic subjects: Math, Science, History, Bible and English (Spelling/Reading/Grammar)
- The general rule for promotion of kindergarten students is based on maturity level, daily class performance, achievement, mastery of basic skills, attendance and teacher recommendation.

Academic Program (Secondary)

Requirements for Graduation

Byne Christian School requires successful completion of an academic program that meets and exceeds the requirements of the State of Georgia. Twenty-three credits minimum are required for graduation.

- | | |
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| • Bible | One credit each year at Byne Christian School |
| • English | Four credits |
| • Math | Four credits |

- **History** **Three credits**
- **Science** **Four credits**
- **Health/P.E.:** **½ credit each**
- **Foreign Language:** **Two credits (same language)**
- **Computer:** **One credit**
- **Electives:** **Number sufficient to meet minimum requirements for graduation**

Total: **23 credits minimum to graduate**

A senior shall not be permitted to march in the commencement exercise if they lack more than one unit for graduation. A senior must complete a full year of residency at Byne to be eligible for a Byne diploma. All secondary students at Byne are taking college preparatory classes unless otherwise specified.

Opportunities to Earn College Credit

Byne Christian School offers the opportunity for students to earn college credit while still in high school. For students who meet the eligibility requirements this can be done through the MOWR (Move on When Ready) program, technical dual enrollment, and joint-enrollment

- **The MOWR Program:** The MOWR program is for students classified as high school sophomores, juniors and seniors at accredited public or private high schools in the state of Georgia, and is operated in all school terms. The program allows students to pursue postsecondary study at approved public and private colleges and technical colleges while receiving dual high school and college credit for courses successfully completed. Courses pursued by students under this program must come from the approved course directory. Courses are available only in the areas of the core graduation requirements for college preparatory students: English, Mathematics, History, Science or Foreign Language.
- **Technical dual enrollment:** The Technical Dual Enrollment is a program that offers students the opportunity to earn college credit and high school credit at the same time. This program allows students to experience post-secondary courses, facilitating a smooth transition as they graduate from high school and continue their education in college. Dual Enrollment courses must meet high school curriculum standards as well as college curriculum standards. More material is covered in dual enrollment courses, and they are led by a college instructor. For qualified Georgia students, a portion of the tuition will be covered under the HOPE grant.

Program participation guidelines for MOWR and Dual enrollment may be found at gacollege411.com. Parents and students interested in more information about participating in this program should contact the school guidance counselor for an appointment.

- **Joint Enrollment:** Joint Enrollment provides high school students with the opportunity to take courses at Albany Technical College and receive college credit ONLY for the courses that they take at the college. Joint enrollment students usually attend college classes in the afternoon or evening after they have attended high school for an entire school day. Joint Enrollment students are allowed to take academic and/or program courses for any technical certificate or diploma program in which they are eligible.

Note: Parents should discuss with the college what other colleges will accept their credits if their child wishes to enroll in another college.

Byne requires that any courses taken for credit outside the school be approved ahead of time by the administration. Independent course offerings are only offered in extreme cases under supervision of the administration. This policy applies to all students in grades six through twelve.

Online Courses:

Byne Christian School does provide accredited online courses for secondary students.

- Students must take these courses on campus and in a supervised setting.
- If these courses are part of the student's credit recovery due to failing courses, the student will pay for these courses.
- The school will cover the course expense with approval from the guidance counselor for normal course requirement.
- The school must have access to all student information.

Middle School Course Offerings (6th – 8th)

- Bible
- History: (New World History, World History, U.S. History)
- Math: (General Mathematics, Pre-Algebra, Algebra 1)
- English
- Electives (Computer, Study Skills, Spanish, P.E., Music, Art) – if available
- Science: (General Science, Life Science, Earth Science)

High School Course Offerings

- **9th Grade**
 - Bible
 - History (World Geography)
 - Math (Geometry)

- English
- Science (Physical Science)
- Physical Fitness/Health
- Electives

- **10th Grade**

- Bible
- History (World History)
- Math (Algebra 2)
- English
- Science (Biology)
- Spanish1
- Electives

- **11th Grade**

- Bible
- History (U.S History)
- Math (Algebra III/Trigonometry, Consumer Math)
- English
- Science (Chemistry)
- Spanish 2
- Electives

- **12th Grade**

- Bible
- Math (Calculus, Business Math)
- English
- Science (Physics)
- Electives

General electives may include Office Assistant (non-academic), Teacher Assistants (non-academic), Yearbook, Speech/Drama, Home Economics, and Other Academic Subjects.

Course Change

No course may be dropped or added unless the student secures administrative permission to do so. Any course dropped after the first two weeks of school will be recorded as an "F" unless such a change is recommended by the administration. Unless unusual circumstances prevail, a student will retain the same courses throughout the semester and/or academic year. No changes may be made at quarter and/or semester breaks.

Credits Earned

One credit or unit toward graduation is earned by passing two semesters of a course. A credit is determined by the final grade of the course taken. The first and second semester grades are averaged to calculate the final grade.

Credit Recovery

BCS provides credit recovery during the summer break. Credit recovery is used to pass courses and to meet Hope Scholarship requirements. Outside credit recovery programs must be approved by the school administration. "Summer School" may not be used to "get ahead" in credits or grade level unless administration approves.

End of Semester and Year Exams

All 9th – 12th grade academic classes will have end of semester and end of year exams unless designated otherwise. The exam will be averaged with the two nine week grades of each semester. These exams will count as 10% of the overall semester grade. For the second semester only, the 8th grade will have an end of semester exam in all academic classes unless designated otherwise. This exam will be counted as 5% of the overall second semester exam grade.

Semester Exam Exemption Policy (Junior and Senior Students Only)

- Junior and senior students may exempt end of semester exams by maintaining at least a 94% average in the class for the first semester and for the year respectively.
- Any serious disciplinary actions in any class and/or situation during the semester may disqualify a student from the privilege of receiving exam exemption.

- A student may not exempt any exam in a class in which they have more than one unexcused absence and/or more than three excused absences during that semester and/or year.

Middle School Promotion/Retention

Sixth, seventh and eighth graders do not accumulate credits toward high school graduation. Any student who fails two or more subjects (yearly average) automatically requires retention. This includes all academic subjects (Bible, History, English, Math and Science). Middle school students who fail may repeat the courses in an administration approved summer school program.

High School Promotion/Retention

At the high school level, a student may continue to advance to the next grade based upon the number of credits earned. The credits that he earns determine his grade level.

Determination of Grade Level

- 9th grade 0 to 6 credits
- 10th grade 6 to 11 credits
- 11th grade 11 to 16 credits
- 12th grade 16 to 22 credits
- Graduation 22 credits minimum including required subjects

GPA and Academic Honors Awards Criteria

- Grade Point Average: Only Byne core courses are used in calculating the GPA. Byne Core courses include Bible, English, History, Science, Math, Foreign Language, Physical Education/Health, Computer and Academic Electives
- Valedictorian or Salutatorian:
 - The GPA will be based on percentage grades.
 - The Valedictorian is the student who has the highest overall GPA for the graduating class.
 - The Salutatorian is the student who has the second highest overall GPA for high school.
 - A student who meets the criteria to be Valedictorian or Salutatorian must have attended Byne during their junior and senior years to qualify.
- Honors Students:
 - Graduating seniors that have a percentage grade of 90% for all high school courses.
 - These students will be recognized with a “golden sash” at graduation.

- Hope Scholarship:
 - Students who are interested in the Hope Scholarship must adhere to the Georgia Education Commission requirements for calculating their GPA.
 - Only Georgia Education Commission approved core courses are eligible for calculating their GPA.
 - For more information about the Hope Scholarship students should look on the gacollege411.org website or contact the BCS Guidance Counselor.

Volunteer Hours

Each high school student will be required to have community service by volunteering in and around the area for a non-profit organization

- 9th grade 10 hours required
- 10th grade 15 hours required
- 11th grade 20 hours required
- 12th grade 25 hours required

A school form will need to be completed and returned to the School Office documenting each student's time of service. A student will not be promoted to the next grade level without successful completion of these hours each school year.

Attendance

Purpose

Daily attendance in school is required by Georgia State law and is essential if a student is to be successful in academic life and other areas. Students are expected to attend school daily barring illness or family emergency.

Students missing more than one-half a day (more than 3 ½ hours) will be considered absent for the whole day.

Parent/Student Responsibilities

Parents should encourage prompt and regular attendance for your children. Please schedule doctor's appointments and family vacations so that attendance at school is affected as little as possible.

After being absent, a note must be sent with the student when returning to school. The note should contain the date(s) of the absence and the specific reason.

Please submit the note to the School Office on the day of return in order for the absence to be excused. Please note that sending a note does not automatically excuse your child. If a note is not sent, then the child will be considered unexcused and zeroes will be assigned for those days absent.

The following reasons shall constitute an excused absence or tardy:

- Personal injury or illness; medical or dental appointments
- Impassable road due to inclement weather, natural disaster or car accident

Parents who wish to have their child excused for other reasons should contact the School Office at least 24 hours in advance. If the parent desires the teachers to get your child's work organized prior to leaving, please give the school at least five days' notice. If the absence is approved, the student is responsible to meet with teachers and get assignments for the work that will be missed. The administration reserves the right to reject or limit such absences.

Students who have unexcused absences will receive zeroes for missed work. The student will be required to do this missed work for academic purposes.

A student who is not present in school unless involved in an activity sponsored by the school shall be counted absent from school. All absences, whether excused or unexcused, shall be considered when determining excessive absences. A student may be denied credit or may be retained in his or her current grade level because of excessive absences.

Excessive Absences

Elementary students may miss a maximum of 20 days (excused or unexcused) during the school year. Parents should keep record of their child's absences. The parent will be notified when their child has 15 absences. Students that miss more than 20 days in any given class will not pass that particular class.

Middle school students may miss a maximum of 20 days per class period (excused or unexcused) during the school year. Parents should keep record of their child's absences. Parents will be notified when their child has 15 absences. Students that miss more than 20 days in any given class will not pass that particular class.

High school students may miss a maximum of 10 days per class period in a one semester course, excused or unexcused, and a maximum of 20 days (excused or unexcused) for two semester courses. Parents should keep record of their child's

absences. If a student misses more than the allowed absences in any given class for any reason, they will not pass that particular class.

Exceptions to the attendance rules above will be extreme medical illnesses such as hospitalization.

Tardies

As important as attendance, punctuality is an essential skill for living in today's world. Students are expected to be in their seats, ready to work, when the tardy bell rings. In order for a tardy to be excused, the student must have a note. **A note does not automatically excuse a student's tardiness.** Students will be granted an excused tardy for:

- Personal injury or illness; medical or dental appointments
- Impassable road due to inclement weather, natural disaster or car accident

Students who report after school has started must report to the School Office for a tardy slip. Unexcused tardies may include stopping for gas, oversleeping, forgetting homework, running errands, etc.

Secondary students who are habitually late, meaning three or more unexcused absences in a quarter will receive a detention and an absence for that particular class.

When elementary students exhibit a pattern of habitual tardiness, the parents may be asked to meet with an administrator to address the problem.

Early Dismissal

Early dismissals can be excused for reasons already stated in the sections above.

- Students who need to be dismissed from school early should present a note from their parents stating the reason and time of dismissal to the school office upon arrival at school.
- Elementary students should give their note to their teacher.
- Secondary students should bring their note to the office. All non-driving students must be signed out by their parents in the School Office.

Discipline Procedures

Let no one look down on your youthfulness, but rather in speech, conduct, love, faith and purity, show yourself an example of those who believe. – I Timothy 4:12

Byne Christian School expects students to conform to norms of behavior that are consistent with Biblical standards and conducive to a healthy educational environment. Byne thus places a strong emphasis upon the following: whole-hearted devotion to God, unselfish regard for others, and consistent respect for those in positions of authority. In matters of student conduct and discipline, Byne acts as a partner with parents by means of adequate and timely communication.

When a student's behavior or attitude is in conflict with the norms of the school, the teachers and administrator work together with the parents to encourage the student to demonstrate the change needed to comply with those norms. The teacher in charge handles all incidents of misbehavior in the classroom, as much as possible. Byne approaches matters of student discipline as opportunities for the development of moral and spiritual character. Byne will not tolerate chronic misbehavior that hinders the accomplishment of educational objectives.

Byne is for students who are sensitive to the principles of Christian living that are found in the Bible. Therefore, Byne has expectations that students will refrain from certain activities that are not in accordance with Biblical principles. Although such man-made regulations cannot improve our standing in Christ, they can strengthen the life and testimony of both the individual and the school.

To this end, Byne expects its students to abstain from the use of drugs, alcohol, tobacco and participation in immoral activities such as premarital sex and homosexuality. We also expect students to be aware of the many morally degrading elements that are now found in virtually all forms of media and entertainment.

Listed below are some guidelines regarding standards of student conduct.

- It is expected that every student at Byne will conduct themselves in an orderly, courteous manner at all times with prompt and respectful obedience to all school personnel, following all adult direction without comment. Such obedience should be willing and immediate.
- Byne students should desire and live to be honest and Christ-like in all situations.
- Every student at Byne is expected to respect the feelings and rights of others. This includes students, teachers and visitors. Students should learn to be quiet in class, raise their hands to speak, not interrupt others, walk quietly in the buildings and eat with proper manners.

- A proper response to a yes or no question is "yes sir" or "no sir" and "yes ma'am" or "no ma'am".
- Students' use of alcohol, tobacco, or drugs is not acceptable and they will face immediate disciplinary action.
- Students at Byne should not engage in acts of dishonesty, such as lying, stealing and cheating. Cheating may include any of the following; copying someone's work to submit it as one's own (class work, homework and other assignments), giving/receiving answers, allowing someone to copy your work, stealing tests, or plagiarizing (copying material without properly acknowledging the source).

General Information

- Gossip, slander, bullying and threats will not be tolerated.
- Students should refrain from the use of profanity, involvement in coarse jesting (including listening), or any language unbecoming to a Christian.
- Fireworks, firecrackers, matches or other flammable materials are not to be brought on campus.
- Tampering with or taking items from another student's possession is strictly prohibited.
- Violation of the "weapons policy" will require immediate disciplinary action.
- We do not administer corporal punishment.

Resolving Conflicts over Discipline

If a student disagrees with a teacher's decision, he or she should speak with the teacher privately after class, respectfully explaining his or her concern and then listening carefully to the teacher's response. If the situation remains unresolved, the student should discuss the matter with his or her parents. The parents should then communicate with the teacher. If still unresolved after a reasonable amount of time, the parents should discuss the matter with the Headmaster, who will then make the final decision regarding the matter.

Care of Property/Vandalism

Sitting on desks, writing on desks, carving, or defacing any part of Byne Christian School is considered a serious offense. Willful damage to these properties will result in disciplinary action, and/or monetary restitution.

Articles Prohibited

Any type of tobacco product, alcoholic beverages and narcotics, dice, playing cards, lighters, knives, guns, chains, explosives, Ipods, laptops, MP3 players, radios, beepers, laser pointers, , tape recorders, DVD players, other electronic devices, magazines or books not related to class work, live animals/pets, and anything

depicting scenes or insignias associated with the occult (including musical groups depicting such) are not permitted on school property. Skateboards and shoes with skate apparatus are not permitted on campus.

The administration reserves the right to prohibit any articles it deems necessary and to confiscate any articles that it deems a distraction to the learning environment.

Weapons Policy

Weapon is defined as any type of gun, knife, explosive device, or other device that is designed or intended to cause physical harm or endangerment or serious threat. The school prohibits any student from possessing any type of weapon while at school, on school property or at a school function. The administration will proceed with appropriate disciplinary action when a weapon is found.

Code of Christian Conduct

As a result of Byne Christian School's foundational beliefs on marriage, gender, and sexuality, and the teachings of the infallible Word of God, we require students to adhere to the following standards:

- All students will dress and wear clothing that adheres to their original biological sex.
- All students will use restrooms, locker rooms, and changing facilities conforming to one's biological sex.
- All students are expected to abstain from intimate sexual conduct outside the marital union of one man and one woman.

Students that violate or will not conform to these standards will receive disciplinary action including the possibility of expulsion.

Behavioral Guidelines

Please note the following student behaviors and consequences. This list is not exhaustive and consequences are designed to suit the motive of the behavior as well as the misconduct as closely as possible.

These levels are not progressive, but are assigned based upon the severity of the infraction. The administration alone determines the discipline level.

➤ **Level One Behaviors (handled by the teacher in the classroom.)**

Minor Disobedience / Classroom Disruption

Gum

Horseplay

Unauthorized Food or Drink

Tardiness

Dress code violation

➤ **Level One Consequences**

In-Class Reprimand/Warning

Parent contact

Lunch Detention

Creative approaches with approval by administration

➤ **Level Two Behaviors (handled by the teacher in the classroom.)**

Continuous/Major Disrespect/Disobedience

Possession of Unauthorized Electronic Equipment

Multiple Violations of Level 1 Behaviors

Intentional misbehavior

Damage to property

Public Display of Affection

Profanity/Vulgarity

➤ **Level Two Consequences**

Monetary Restitution – Property Damage

Confiscate Student's Property

Any consequence from Level 1

Parent Conference

Multiple Lunch Detentions / After School Detention / Saturday School Detention

Referral to Administrator

➤ **Level Three Behaviors (handled by administration.)**

Theft

Fighting

Academic Cheating

Intentionally Lying to Authority

Inappropriate/Immoral Material (*Audio/Print/Internet*)
Inappropriate/Immoral Behavior
Multiple Violations of Level 2 Behaviors
Sexual harassment (*see Sexual Harassment Statement*)
Tobacco/Alcohol/Drug Use (*on or off campus*)
Sexual Immorality (*on or off campus*)
Skipping Class/School
Weapon(s) on Campus
Commission of a Misdemeanor or Felony (*on or off campus*)

➤ **Level Three Consequences**

Academic Grade of Zero for Cheating
Monetary/Item Restoration for Theft
Any consequence from Level 1 or 2
Out of School Suspension
Academic/Behavioral Probation
Required Counseling (*at parent's expense*)
Expulsion (*so noted on student record*)

Sexual Harassment/Molestation/Bullying/Intimidation/Hazing

Byne Christian School will not tolerate sexual harassment, molestation, bullying, intimidation, or hazing of any kind.

- Reporting Procedure:
 - If a student believes they are being sexually harassed, bullied, intimidated or hazed, or has been molested, they should tell the administration immediately.
 - If they are uncomfortable telling the administration, they should tell their parents and the parents must contact the administrator immediately.
 - The administration will address the matter immediately. We will initiate an investigation to determine if the accusations of misconduct have occurred.
 - **Measures will be taken immediately to protect the individual reporting the incident. The accused individual will be removed from the campus until the investigation is concluded and results are known.**
 - If it is a student making such an accusation, the parent will be advised immediately.
 - The BMBC Church Administrator will be advised of the accusation and will assist in directing the investigation.

- The appropriate legal authorities will be contacted if and when deemed necessary.
- All such investigations will be confidential on a “need to know” basis.

Secondary Detention

- Students receiving a detention (known as a “Lunch Detention”) from a teacher will be notified by the teacher of their decision and will sign a detention form. This form will be processed and the parents will receive a copy (sent home with the student) and will be notified by email that their student has received it.
- Secondary detention is served during lunch. Students will go to the designated detention location to report to the lunch detention teacher. The student will eat at this location quietly with no communication with other students. If they are purchasing a school lunch, they should go to the lunch room, get their lunch and go immediately to the detention location. Failure to do so in a timely manner will result in the issuance of another detention.
- In general, detentions should be served the next school day after the infraction.
- Detention takes priority over school activities with the exception of school sponsored out of town activities.
- If a student misses a detention (for **any unauthorized** reason), he or she will be assigned a second detention (total of two to serve).
- If a student misses either of those two detentions (for **any unauthorized** reason), he/she will be assigned a third detention.
- If a student receives three lunch detentions in a semester, he/she – along with serving those detentions – will be assigned an after-school detention.
- After-school detentions will be served on the assigned date from 3:30 p.m. to 4:30 p.m. after school. The student must report to the after-school detention location and remain there under the supervision of the ASD teacher. Each student must pay \$5 in cash for this detention period – a receipt will be given to the student.
- If a student accumulates two after-school detentions in a semester, he/she will be assigned a Saturday school detention.
- Saturday school detentions will be served on the assigned Saturday from 7 a.m. to 10 a.m. The student must report to the assigned detention location on that morning and remain under the supervision of the SSD teacher. Each student must pay \$30 in cash for this detention period – a receipt will be given to the student.
- Students that accumulate two Saturday school detention within the same semester will be referred to the administration for possible suspension or expulsion.
- The overall detention number will return to zero at the end of each semester.
- The detention process is progressive in nature. When a student accumulates a certain number of detentions the following consequences will occur:

- 3rd L.D.: Student will **ALSO** be assigned an after-school detention.
- 6th L.D.: Student will **ALSO** be assigned a second after-school detention.
- 2nd A.S.D.: Students will **ALSO** be assigned a Saturday school detention.
- 9th L.D.: Students will **ALSO** be assigned a third after-school detention.
- 12th L.D.: Students will **ALSO** be assigned a fourth after-school detention.
- 4th A.S.D.: Students will **ALSO** be assigned a second Saturday school detention and referred to the administration for possible suspension and/or expulsion.

Dismissal/Expulsion

A student may be dismissed from the school at any time he/she is found to be out of harmony with the rules and policies of the school. Decisions in these matters are the responsibility of the administration. Dismissal may occur when a student is not living within the boundaries of Biblical standards or is in severe violation of school rules. In general, students who are dismissed will not be considered for re-enrollment for a minimum of two complete semesters following expulsion. Parents must meet with the administration before re-enrollment will be considered. The school reserves the right not to consider a student for re-enrollment.

Drug Testing

Byne Christian School reserves the right to require a student to submit to immediate drug testing at a clinic of Byne's choosing if drug use is suspected. If such a test is required, the results must be shared with the school directly from the facility. Refusal to submit to drug testing will result in immediate expulsion.

Out of School Suspension (OSS)

When a student serves an out of school suspension, it is considered an unexcused absence. All academic work done during this time of suspension must be completed by the student upon his/her return and the maximum points allowed for that work is an 80. During out of school suspension, a student will not be allowed on school grounds nor allowed to attend any school function on or off campus.

Probation

Probation is a process invoked when a student has a serious or ongoing problem, giving that student an opportunity to correct his problem. If he does not improve to a satisfactory level, he will be dismissed or asked to withdraw from the school.

A student may be placed on probation for three reasons: academic, attitude, or disciplinary. Academic probation is for students with insufficient academic progress

as determined by the Headmaster and the child's teacher(s). Attitude probation is for a student with a rebellious spirit, which is unchanged after much effort by the teachers or a continued negative attitude and/or bad influence upon the other students. Disciplinary probation is for students with continued deliberate disobedience or committing a serious breach of conduct, which has an adverse effect upon the school's testimony.

The terms of the Probation will be put in writing and shared with the parents and student. While on probation, the student's activities will be limited and all positions of trust and responsibility must be relinquished for the remainder of the time on probation, including athletics. At the end of the probationary period, one of the following will occur with the student: he will be removed from probation; he will be asked to withdraw from school by the parents or be expelled, or the probation may be extended.

Privacy Disclaimer

It is our goal to provide as safe an environment for your child as possible on campus. Because of the seriousness of potential problems, we cannot guarantee the expectation of privacy.

- Visitors, employees, or students are subject to search along with their belongings without notice.
- If someone refuses to allow a search at the administration's request, then he or she will be assumed to be guilty and appropriate action will be taken.
- Such searches will always be accomplished with at least one other school employee witness along with the administrator.
- Males will be searched by males and females by females.
- Under no circumstance will inappropriate physical contact be made by the school employees.

Administrative Latitude for Disciplinary Decisions

The administration reserves the right to address any issue that is not stated in the discipline code. If situations arise that do not have a written rule to govern them, an administrative decision will be made at the time rather than overlooking the problem.

Annual Review for High School Students

On an annual basis during the spring, all students entering ninth through twelfth grades will have their records reviewed for attitude, behavior and academic progress. The Headmaster will then decide those students who may not be invited

back the following year. Parents will be advised of this decision within several weeks after the school year is concluded.

Student Dress Code

While we realize that the Bible does not specifically tell us how we should dress or how our hair should be cut, it does give us some principles to follow. In light of these principles, we must set an institutional standard for our school. Our intention is not to say that Christians who fails to meet our standards are sinning, but only that our students must meet this standard in order for us to be consistent in our enforcement. General scriptural guidelines for dress are:

- Modesty (I Timothy 2:9; II Timothy 2:22)
- Distinction (Deuteronomy 22:5; 1 Corinthians 11:14-15)
- Identification with the Lord and not with the world (I Timothy 4:12; Romans 12:1-2; John 2:15-16)
- Appropriate dress for the occasion

Trying to follow a dress “code” can be confusing and frustrating. We have tried to list the basic guidelines in an attempt to help you determine what is appropriate for your student(s) to wear to school this year. However, please let us know if you still have questions. Asking appropriate questions ahead of time can often avoid stressful and embarrassing situations for your students.

General Appearance Guidelines

- *Elementary Grades* - A student’s attire should not have writing and/or pictures that would promote/depict things/ideas that would be antithetical to our Biblical-worldview foundation. These often include (*but are not limited to*) types of inappropriate entertainment (*movies, t.v., music, celebrities, slogans, etc.*). As a general rule, if you as the parent are unsure about the clothing’s appropriateness for a Christian school – choose not to wear it.
- *Middle School/High School Grades* – A student’s attire should not have any writing and/or pictures. The purpose of this guideline is to prevent students wearing inappropriate things to school. At the MS/HS levels, the constant checking of these items is not only inefficient, but it also lends to a constant confrontational atmosphere between the teachers and students. It is necessary, however, since our student’s at these levels tend to “push” the limits and, at times, try to “get away” with wearing inappropriate things – even as a form of secret rebellion. Here are some guidelines to follow when determining what is appropriate:

- *In general, items of clothing should not have any writing and/or pictures on them, however, small brand logos are acceptable.*
 - *Clothing that has a “design” (stripes, chevron, plaid, paisley, etc.) is acceptable, but “graphics” are not.*
 - *Sweaters and/or “Hoodies” should also meet this standard in order to be worn during the school day.*
 - *Students may wear Byne Christian (writings and pictures) attire during the school day on any day other than Chapel Day.*
- Hats and/or any other forms of head coverings are generally not appropriate.
 - Winter coats, long coats, hunting jackets, etc. in general should not be worn inside the school building during the school day. Sweaters and/or “Hoodies” that meet our normal dress code are appropriate to wear in class if needed for warmth.
 - Students should not wear any type of clothing that attempts to associate them with any sort of “alternative” lifestyle (Emo, Goth, Punk, Gang Affiliations, LGBT, etc.) or attempts to “define” them as a member of the opposite sex (male or female) that they are.
 - Please avoid “extreme” hairstyles (very unusual, draws excessive attention to the student, partially shaved, extreme colors especially ones that are not “natural” hair colors, etc.). Boy’s hair should be neatly trimmed (not “bushy” or “shaggy”) to be off the collar and the eyebrows.
 - Boys should be clean shaven. Sideburns should not come below the bottom of the ear.
 - Makeup is strongly discouraged for our elementary girls. “Excessive” makeup for our MS/HS students is not appropriate. Wearing makeup for our male students is not appropriate.
 - Girls may wear modest earrings in the ears only – studs are fine but nothing very large in nature – please do not wear an excessive number of earrings in the ear. Boys may not have earrings. Body piercings (*other than the ear*) are not appropriate for girls or boys.
 - Visible tattoos are not appropriate for girls or boys.
 - Sunglasses are not permitted to be worn inside the building at any time unless the student has a medical reason (Dr.’s note) to do so.
 - Students should not chains or other “cords” hanging from their sides for whatever reason.
 - Students participating in extracurricular activities will wear the prescribed clothing or athletic uniform. Following the activity or athletic event, the participants must follow the mandated dress code requirements announced in advance of the event.
 - Student spectators at athletic events or other activity events will be instructed on appropriate attire when these events are held on other school campuses. BCS students will honor and respect the dress code of other schools when visiting on their campuses.

- Dress appropriate for school field trips will be designated at the time the trip is authorized.
- The administration reserves the right to address new fads and styles of clothing and may at any time revise the dress code to fit the Byne Christian

K4 – 2nd Grades

Our dress code for our youngest of students is going to be a little different than for our older ones. Our main focus with these tiny ones is mainly one of comfort, safety and appropriateness for the school day. We trust in you as the parent to make sure that they are not dressed in a “mature” fashion.

- **Shirts:**

- Tank tops, halter tops and spaghetti-strap shirts are not appropriate.
- Shirts must be long enough to comfortably keep their belly covered – even while they are running around and playing.
- Please do not have any sort of inappropriate slogans and/or pictures (*see “General Guidelines for explanation”*)

- **Pants:**

- Pants should be modest and neat.
- Please do not have any sort of inappropriate slogans and/or pictures (*see “General Guidelines for explanation”*)

- **Shorts:**

- Shorts should not be too short – about halfway between the thigh and knee is appropriate.
- Please do not have any sort of inappropriate slogans and/or pictures (*see “General Guidelines for explanation”*)

- **Skirts/Dresses:**

- Skirts and Dresses should be modest in length – about halfway between the thigh and knee is appropriate.
- Appropriate shorts **MUST** be worn under skirts and dresses to ensure modesty when sitting and/or playing.
- Tank top, halter or spaghetti-strap dresses are not appropriate.
- Please do not have any sort of inappropriate slogans and/or pictures (*see “General Guidelines for explanation”*)

- **Shoes:**

- Flip flops, clogs and/or slides are not appropriate.
- Shoes must be “closed-toed” and have at least a back strap if not a “closed” back.
- Shoes must remain on throughout the entire day unless the teacher instructs them to remove them.
- In general, students should wear socks. Students will not be allowed to take their shoes off for any reason if they are barefoot.
- Students play daily in one of the gyms and/or on the playgrounds. It is imperative that they have the appropriate footwear to protect their feet throughout the day (*holes and/or slits in the sides of shoes can be a problem when playing on playgrounds with wood chips – tennis shoes are the better option*).
- Shoes with any form of wheels are not appropriate.

3rd – 12th Grade

We realize that it is often extremely difficult to find clothing for your students these days that is appropriate for the Christian school setting. It is not our intent to make it more difficult, but we do want to set a standard where each of our students not only feels comfortable, but are also modest and neat in appearance. We hope that the general guidelines that we have listed will be helpful in trying to determine their attire for the school year.

- **Shirts:**

- Crew/V-neck t-shirts, polo shirts, collared/non-collared blouses (*girls*) are appropriate.
- Tank tops, halter tops and spaghetti-strap shirts are not appropriate.
- A “sleeveless” shirt is appropriate for girls if the material comes to the outer edge of her shoulder and the arm opening is modest.
- Necklines should not be low cut in the front and/or back.
- Shirts should not be short enough to show any part of the midsection when the arms are raised.
- Shirts should not be “see-through”, “tight”, “revealing” or “form-fitting”.
- Blouses may not be low cut or revealing. No cleavage should be seen at any time when standing, sitting or bending over. No skin should be revealed below the hand when index finger is placed on one collarbone and the thumb is placed on the other collarbone (*palm against the upper chest without spacing between the fingers*).
- Please do not have any sort of inappropriate slogans and/or pictures (*see “General Guidelines for explanation*)

- **Pants:**

- “Leggings”, “Jeggings”, “Joggers”, “Tights”, “Work-Out Tights” or any other sort of “stretchy” or “form-fitting” attire are not (for the purposes of explaining our dress code) considered pants and should not be worn as pants. These items may be worn under other approved attire if needed for warmth and/or comfort.
- No pants should be worn that are torn, tight-fitting, excessively baggy, ragged or frayed with excessive wear. They should not have holes of any description. They shall not be of the “hip-hugger” or low-rider style at the waist.
- Although it is the most accepted style for ladies pants these days, if the phrase “skin-tight” can be used to describe your pants, then they are not appropriate.
- “Athletic” pants and/or “Sweat” pants are generally not appropriate unless students are allowed to do so on special days.
- Boys must wear a belt with pants and shorts that have belt loops.
- Please do not have any sort of inappropriate slogans and/or pictures (*see “General Guidelines for explanation”*)

- **Shorts:**

- All shorts worn to school must be “dress” type of shorts. “Athletic”, “Sports”, “Bikini” (volleyball), “Running”, “Bike” or any other type of short not designed as casual dress would not be appropriate to wear as outerwear. These types of shorts may be appropriate to wear underneath other outerwear that conforms to our normal school dress.
- The length of the short should be no shorter than the top of the knee area (basically, about two inches above the knee cap).
- No shorts should be worn that are torn, tight-fitting, excessively baggy, ragged or frayed with excessive wear. They should not have holes of any description. They shall not be of the “hip-hugger” or low-rider style at the waist.
- Please do not have any sort of inappropriate slogans and/or pictures (*see “General Guidelines for explanation”*)

- **Skirts/Dresses:**

- The length of a girl’s skirt or dress should not be any shorter than the top of the knee area (basically, about two inches above the top of the knee cap). Any slit in the skirt or dress should not be higher on the leg than this same standard.
- Tank top, halter top and spaghetti-strap dresses are not appropriate.
- A “sundress” is appropriate if worn with an appropriate blouse or shirt.

- A “sleeveless” dress is appropriate if the material comes to the outer edge of the girl’s shoulder and the arm opening is modest.
 - Necklines should not be low cut in the front and/or back.
 - A girl’s skirt or dress should not be “see-through”, “tight”, “revealing” or “form-fitting”.
 - Appropriate shorts must be worn by our elementary girls when wearing a skirt or dress to school to ensure modesty as they run, play or sit.
 - Please do not have any sort of inappropriate slogans and/or pictures (*see “General Guidelines for explanation”*)
- **Shoes:**
 - Flip flops and slides are not appropriate.
 - Shoes must be “closed-toed” and have at least a back strap if not a “closed” back. Ladies may wear “open-toed *dress sandals*” only if they have a back strap.
 - Shoes must remain on throughout the entire day unless the teacher instructs them to remove them.
 - In general, students should wear socks. Students will not be allowed to take their shoes off for any reason if they are barefoot.
 - Students in elementary play daily in one of the gyms and/or on the playgrounds. It is imperative that they have the appropriate footwear to protect their feet throughout the day (*holes and/or slits in the sides of shoes can be a problem when playing on playgrounds with wood chips – tennis shoes are the better option*).
 - Shoes with any form of wheels are not appropriate.
 - “High heels” should typically be avoided.
 - Please do not have any sort of inappropriate slogans and/or pictures (*see “General Guidelines for explanation”*)

Chapel Dress

- Our middle and high school students will have chapel each week on Fridays. The Elementary will have chapel every-other-week on Thursdays The dress code for Chapel Day for all grades is as follows:
 - No shorts, jeans, “cargo” pants, capris, gauchos or any other form of casual slacks on Chapel Day.
 - Male students should wear casual “business” dress pants or dress pants and a collared shirt (polo or oxford). The shirt must be tucked in and belt worn.
 - Our female students should wear casual “business” dress pants or dress pants and a nice, appropriate blouse. Dresses or skirts that meet our standard dress code would also be appropriate. The blouse does not need to have a collar, but no t-shirts please.

Formal Dress

The following guidelines apply to all events sponsored by the school that require formal attire such as Homecoming, Spring Formal, etc. The reason for these standards is to maintain Christian modesty and appropriateness by our students.

- **Girls**

Parents, please do not buy a dress (or other attire) that does not meet the following standards. Girls will not be allowed to attend a BCS formal event wearing a dress that does not meet our Formal Dress Attire Guidelines.

- “Formal Dress” bottom, hem line length would typically be to the ankles or floor (*this is not required and does not prohibit the wearing of a normal dress or skirt*) and slits should be no higher than the top of the knee (*normal dress/skirt standard*).
- The back should not be exposed below the middle of the back.
- No skin should be exposed in the mid-drift area at all no matter the design of the dress.
- Female students may – for BCS formal events only – wear a dress that is strapless. However, “Sweet-Heart” designs of strapless dresses are not appropriate. Also, the dress must be tight enough at the top to ensure that there are no problems with it being revealing or immodest (*the girl should not have to keep pulling it up constantly to maintain modesty*). Obviously, no cleavage should be showing at any time standing, sitting and/or bending over.
- All girls (BCS students or “guests”) desiring to attend a BCS formal event must bring their dresses to the school for approval. The girl will have to “model” the dress for one of our female teachers and a picture will be taken of the approved dress. The dress may not be altered in any way when worn at the event or they will not be allowed to attend.

- **Boys**

- Guys should wear a tuxedo or formal suit to all formal events. A “tie” and dress shoes should be worn with this attire – to be considered “formal”.
 - Although less formal, male students may wear dress pants and a sports coat (*must still be a “formal” outfit*) if they do not have access to the two items above.
- Polo shirts, t-shirts, casual shirts and/or pants of any kind, tennis shoes, sandals, etc. are not appropriate.

Elementary Dress Code Violations

While we do not require students to wear a prescribed uniform or style/color of outwear, we do require that they be modest at all times and that they dress appropriately and neatly. If, in the opinion of the school, a student is dressed inappropriately - a dress code slip will be sent home to inform the parent so they can adjust their student's dress habits. Some matters may require the parent to bring a change of clothes to the school right away. In these cases, the student will be sent to the office to wait for their parent.

MS/HS Dress Code Violations

While we do not require students to wear a prescribed uniform or style/color of outwear, we do require that they be modest at all times and that they dress appropriately and neatly. If, in the opinion of the school, a student is dressed inappropriately - a lunch detention may be issued. Some matters may require the parent to bring a change of clothes to the school right away. In these cases, the student will be sent to the office to wait for their parent.

Emergency Procedures

A complete listing of our emergency procedures may be found in the Byne Memorial Baptist Church "Emergency Procedure Guide".

Fire Drill

The school will conduct monthly fire drills. The route to follow when there is an emergency is posted in each classroom. Fire drill procedures are posted in each classroom and a fire alarm will be sounded in the event of a fire drill or a fire.

Lock Down

When we are notified by local police authorities, we will lock down the entire facility. During this time, no one will be permitted to enter or leave the buildings for any reason. Once we have been notified by the police authorities, we will return to normal security procedures.

School Closures

At different times, there may be a possibility of school closing due to weather-related problems. Please do not call the school during these times. Information on

school closings will be carried on radio (Clear Channel stations) and television stations (WALB-10, WFLX-31). We will place the announcement on the school website, byneschool.org.

Tornado Drill

The school will conduct two tornado drills annually. Students will be moved to secure buildings and take the tornado drill stance for safety.

Violent Intruder on Campus

In the event that the school should have a violent intruder on campus, the school will implement its “Violent Intruder” procedures and contact the local authorities.

Health/Medical Policies

Health Department

In order to comply with the Health Department requirements for private schools, please be advised of the following:

Required immunization records must be on file within the first 3 weeks of school. A student will not be permitted to continue in school if the records are not on file after the first three weeks of the new school year.

Medication Policy

Your child’s health and safety is of paramount importance to the school. In order to provide a healthy environment for your child, other children, and staff, we have established the following guidelines:

- There are two health related documents that the school maintains for each student:
 - Medical Release Form: (Section A)
 - Cough drops (Halls), antacid tablets (Tums), acetaminophen and ibuprofen are available in the office.
 - Parents must give written permission on this form in order for their child to receive any of these in the office.
 - We will call the parent prior to administering all of the above mentioned medications with the exception of cough drops.

- Emergency Medical Authorization Form: (Section B)
 - This form allows the school to seek medical help for the student in the event of an emergency.
 - In a potential life threatening incident, we will call 911 first and then we will contact the parent.
 - In a non-life threatening incident, we will call the parent prior to taking action.
 - The school will determine if it is a life-threatening situation according to the best interest of the child.
- Prescription Medication Release Form:
 - This form is only for those students taking prescribed medications.
 - The prescription medication will be kept in a locked cabinet in the school office.
 - Prescribed medications will not be kept in the classroom.
 - The office will not call the parent when administering this medication.
 - It is the responsibility of the parent to contact the office when medication is no longer needed by the child or the prescription changes.
- Student Illness: We are very sympathetic to working parents. However, we must maintain as healthy an environment for our students as possible, therefore:
 - If a student has a temperature of 99.8 degrees or above, he or she will need to be removed from the school until the fever is gone for a minimum of 24 hours.
 - If a student vomits, has diarrhea, or other similar symptoms, he or she will have to leave the school until symptoms are no longer present.
 - Other symptoms may exist that will require the student to leave campus.

Injuries

Byne Christian School requires all parents to pay for student accident insurance through a school appointed provider. All other insurance claims are to be submitted to the parent's insurance company. Byn Christian School insurance will be provided as a secondary coverage.

General Information

Before/After School Care

Before School Care is available daily at 7:00 a.m. to 7:40 a.m. for your K4 – 12th grade student if needed. You may register for this service at the beginning of the school year for the entire year although billing will be monthly in arrears. You may do a later registration or drop the service with administrative approval. There is a charge of \$3.00 per day per student for BSC (\$15.00 per week/\$60.00 per month). Before School Care is not a daily “drop-in” service. Students must be registered into the program through the main school office.

After School Care is also available when you need to pick up your child after school hours. Our normal carline ends at 3:15 p.m. After School Care is available daily at 3:30 p.m. to 6 p.m. You may register for this service at the beginning of the school year for the entire year although billing will be monthly in arrears. You may do a later registration or drop the service with administrative approval. There is a charge of \$8.00 per day per student for ASC (\$40.00 per week/\$160.00 per month). After School Care concludes at 6:00 pm.

After 6:00 p.m., a late charge of \$5.00 will be assessed. Additionally, there will be an additional charge of \$1.00 per every minute past 6 p.m. that the student is not picked up. PLEASE BE ON TIME! We don't want to charge any of these fees, but we have to in order to ensure that the program ends by 6 p.m. each night. Thank you for your help with this.

Book Bags, Purses, etc

We reserve the right to require a student to open and empty the contents of their book bag, purse, etc. at our request.

Cell Phone Usage

The use of cell phones by students during the school hours is prohibited unless authorized to do so by someone in authority. It would be best for students to leave them in their locker or book bag. If a phone is visibly used during school hours without permission, a teacher or staff person may confiscate the phone. Secondary students will receive a lunch detention and may retrieve their phone from the teacher at the end of the school day. Parents of K4 through 5th grade students would need to pick up the phone from their student's teacher.

Please do not try to contact your student on their phone during the school day by call and/or text. We hear this often from students as an excuse of why they are using their phones. If you need to reach them for some reason, please call the school office and we will have them call you. If needed due to a schedule

change or other pertinent situation, students may ask a teacher's permission to contact a parent.

If needed, teachers may require that students turn-in their phones at the beginning of class and get them back on their way out. Also, teachers will require students to leave their phones when they leave the room during a class period for whatever reason like going to the restroom.

Chapels

Chapels will be held each week for our middle and high school students and every other week for our elementary students. These will be a time of teaching and worship. Chapels are typically on Fridays (ms/hs) and Thursdays (elem). Content of the chapels is age appropriate. Parents are encouraged to attend. Parents can contact the school office for chapel schedules

Class/Birthday Parties

Byne Christian School does permit certain seasonal parties such as Christmas and Valentine's Day parties. All activities and special occasion events must be approved by the administration in advance. Elementary birthday parties are coordinated through the class teacher.

Fundraising

To enable BCS to purchase additional equipment and have special programs while keeping tuition rates as low as possible, we conduct at least two fund-raising campaigns a year. We ask that every family to participate in these events.

Hall Passes

All students that are out of the classrooms must have a teacher assigned hall pass.

Internet

The school provides internet access for students to conduct research, on-line classes, A/R, and computer instruction. Students should not be accessing the school's internet service for personal use.

There are filters in place to prevent students from searching unacceptable sites on the internet. Nonetheless, filters are not perfect. Students that misuse the internet at school will be addressed in a disciplinary fashion.

Lockers

Lockers are the property of Byne Christian School. Byne Christian School reserves the right to inspect student lockers whenever they deem necessary. All students in grades 6-12 are assigned lockers. If a student chooses to put a lock on their locker, the combination must be turned into the student's homeroom teacher.

- It is the responsibility of each student to take care of his locker.
- All items placed in the lockers must meet Christian standards. Byne Christian School administration is the final determiner of what meets Christian standards.
- Lockers should be kept clean and orderly and are not to be used as trash receptacles.
- Periodic locker checks will be made.
- Students should never go into someone else's locker.
- Students should keep personal items in their lockers for protection and for the sake of good housekeeping.

Lost and Found

All articles found at the school are sent to a lost and found center in the school. Periodically throughout the school year, students are notified that all found articles will be on display to be claimed. Any items remaining afterward will be discarded or given to charity.

Students are encouraged to mark all personal items that are brought to the school. There is no insurance to cover the loss of valuables on the campus and the school cannot assume responsibility for any such loss.

Lunchroom

Hot lunches are served in the cafeteria each day. Students may bring their own lunches. Middle and high school students are permitted to purchase snacks during lunch. All students are restricted to the lunch area when consuming food or drink. Catered food is not permitted without consent of the administration.

If a parent wishes to deliver a lunch to their child, they must bring the lunch to the office. The office will then contact the student. All packages are subject to search.

Students may not eat lunch off campus. If parents request an exception for a special family occasion, approval must be granted by the administration.

Monthly Communication

On the first Monday of the month, *The Byne Bulletin*, will be sent home, emailed home, and posted on the school website, www.bcssaints.org.

Office Procedures

The School office and the Child Development Center office are combined. The office is open Monday through Friday from 6:30 a.m. until 6:15 p.m. year round.

ALL visitors, **including parents must** check into the School Office any time they enter the school. All visitors must wear a visitor's lanyard so that we know who is in our facility and in doing so, keep our children safe.

- Parents who wish to speak with a teacher are asked to arrange a conference in advance through the School Office.
- Parents may drop off items (lunches, homework, books, etc.) in the office and the items will be delivered to the classroom. Students may not stand in the parking lot and wait for lunch to be delivered to them.
- The school reserves the right to inspect all packages delivered to the school prior to being given to the students.
- Parents needing homework for their students who are absent are asked to call the school before 9:00 a.m. in order to receive make-up assignments that day.
- Permanent changes to pick up arrangements must be done in writing by a parent.
- If a student needs to leave prior to dismissal time, a note must be sent by the parent that day. Phone calls will be accepted for early dismissal for emergencies.

Parking Lot

The parking lot of Byne Christian School is the property of Byne Memorial Baptist Church. Anybody parking on the parking lot does so with the understanding that we reserve the right to have a car inspected for its contents.

SAINTS Organization

The SAINTS organization is made up of parents and teachers who support BCS in the areas of academics and athletics. The SAINTS organization supports the ongoing operation of the school's academic and athletic programs. Each family will pay dues each year (included in the application fee). The SAINTS organization is run based upon its by-laws.

School Sponsored Trips

Students may not drive on school sponsored trips, including athletic events unless they receive administrative permission to do so. School vehicles are provided and scheduled for these trips. All school sponsored trip expenses (including transportation) are not included with the annual tuition and fees paid. Funds will be collected by the teacher/staff member responsible for the trip.

School Hours

- Academic School Hours: 8 a.m.-3p.m.
- Before School Hours: 7:00 am to 7:40 am
- After School Hours: 3:30 pm until 6:00 pm. All students must be off campus no later than 6:00 pm or a late pickup fee will be charged.

School Telephones

Students are permitted to use school telephones with permission from a teacher or office personnel. A hall pass is required for telephone usage. Students are required to have their passes signed by an office staff person before returning to class. Secondary students may request to use the telephone for special needs during break and lunch. Should a call be necessary to inform a parent of a student's illness, an office staff person will place the call to the parent. The only telephones for student use are located in the School Office.

Solicitations Prohibited

Solicitation is forbidden at Byne Christian School without the specific approval of the administration. This includes the selling of tickets, candy, distribution of political material, or circulation of petitions.

Student Drivers

Upon arrival to school, students are to park in their designated areas, leave their vehicles promptly and not return to them until school is dismissed. If students need to return to their vehicles during the school day, they must secure permission to do so from the School Office.

All student-driven cars will need to be registered in the office by the end of the first week of school.

Decorations/licenses/decals on vehicles that are identified with groups or movements not compatible with Christian standards are not to be displayed in, or

on cars. Student drivers who are consistently tardy or have an excessive number of tardies may lose their driving privilege.

Students should use **EXTREME CAUTION** once they enter the school campus, especially in the parking lot. Students who drive recklessly, speed, spin wheels or play loud music on campus may lose their driving privilege. Law enforcement may be called for serious violations.

Music is not to be heard outside of the car.

Testing

Byne maintains a thorough testing program to measure students' abilities and progress. Results of tests are used to help the administration and faculty to work more effectively with each student and to make continual improvements to the curriculum.

Students in first through eleventh grade are given achievement tests each spring. High School students are encouraged to take the SAT or ACT before completing their junior year. All ninth and eleventh grade students take the PSAT and tenth grade students are required to take the PLAN. Students will be notified in advance concerning the dates and places of these examinations. There is no charge for the administering of these tests.

Textbooks

All textbooks are the property of the school and are rented to the students. Lost or damaged books are the financial responsibility of the student.

Visitors

Parents are encouraged to visit the school. However, for the safety of our students, the school maintains a closed campus for non-school visitors. Non-Byne student visitors may be brought to school only if they are prospective students. Students who desire to bring visitors to school must secure permission from the administration with at least one day advance notice. The administration reserves the right to ban visitors at any time.

All visitors on campus, including parents, must sign in/out at the school office and wear a visitor's lanyard while on campus.

School Activities

Student Eligibility (Academic and Extracurricular Activities)

Academic Activities/Leadership: Any student who wishes to participate in these activities outside of the classroom must maintain a 2.0 grade point average with no more than one “F” during each nine-week grading period. A student who wishes to participate must also have a positive attitude and demonstrate appropriate behavior in and out of the classroom.

Eligibility standards are established by GACS/GCAA. Only eligible students may participate in interscholastic athletics. Athletes must attain at least a 2.0 average on a 4.0 scale and have a passing grade in all subjects to be eligible for competition. Computation of academic eligibility for athletes will be done on the basis of grade reports issued each three weeks during the school year. The first of these is to be issued during the fourth week of school and should be based on grades compiled during the first three weeks. Subsequent reports will be issued every third week of classes thereafter throughout the school year.

Students participating in Byne athletics and representing the school are expected to be good citizens in the classroom, as well. Students who demonstrate that they cannot be cooperative in the classroom by receiving more than five detentions in a nine week period will be removed from the team. Students who show disrespect to the teacher in the classroom will not be permitted to remain on a Byne athletic team. Students that receive an out-of-school suspension will not be permitted to compete in the next scheduled game of the team they play on and their overall status as an active player may be reviewed by the athletic director and/or the school administrator.

Student-athletes are expected to complete all assignments as if they were in class. When early dismissal requires that a student miss a class, it is the responsibility of the student to pursue his teacher for the assignment. No exceptions will be made for assignments that are not completed on the next regular day of class. This includes previously announced tests that should be taken on the next regularly scheduled day of class.

Student athletes will not be exempt from the tardy and absentee policy required of all Byne students on the day following an away or home game. Only under extreme circumstances will athletes be given special permission to arrive at school later than the customary time. School policy prohibits a student-athlete from participating in any extracurricular activity on the day that the student is absent from school. At least half of the school day must be attended to qualify for participation. Exceptions to the rule will be approved by the administration, and only for extreme circumstances. Students participating in varsity or junior varsity sports are required to pay an athletic participation fee of \$75.

Yearbook Day

Annuals are distributed in the spring of the year and time is set aside for an annual signing party. Each family will be billed for and receive a yearbook each year. Siblings wishing to have their own book will have to order an extra book.

Athletic Program

- **Elementary Sports:**

When available, BCS provides indoor soccer and basketball as coed sports. These sports are for BCS students as well as community students.

- **Secondary Sports**

Byne Christian School offers basketball, baseball, cheerleading, soccer and volleyball, cross-country and golf (when available). The program includes competition in the Georgia Christian Athletic Association. The Athletic Director oversees the BCS Athletic program. There is an Athletic Manual containing pertinent policies for this program.

Athletic Awards Program

At the conclusion of the athletic seasons, in the late spring, a program is held to honor and recognize Byne student-athletes and their coaches.

Awards Day

During the spring of the year, programs are planned to present academic awards, scholarships and various recognitions.

Chapel Day

Chapel is held weekly on the campus. Guest speakers, music, inspirational messages and testimonies are given to offer encouragement and spiritual edification to the student body and faculty.

Field Trips

The school offers numerous field trips at each grade level. All trips are planned with student enrichment and educational opportunities in mind.

Fine Arts Program

Students at Byne have the opportunity to compete in programs of the Georgia Association of Christian Schools and in programs on the local level. Some of the fine arts categories include Bible quizzing, Bible drills, preaching, music, art, drama, speech, spelling, science and debate.

Homecoming

Homecoming is always an exciting time when present and former students have opportunities to visit and renew old acquaintances. Highlights of the week include a pep rally, the games, recognition of the Homecoming Court and the crowning of the Homecoming Queen.

National Beta Club (Grades 6-12)

Byne Christian School is a member of the National Beta Club. Students at Byne may participate in the GACS Honor Society if they meet the requirements. GPA for membership is 3.75 and above. Members of the GACS Honor Society and the Beta Club are selected on the basis of testimony, scholarship, character, service, and leadership. A student may be dropped from membership or placed on academic or conduct probation if he or she fails to maintain all of the required qualifications. Grades and conduct are reviewed quarterly. Any other time that a Beta Club member demonstrates his or her inability to be in this leadership position due to conduct issues; he or she will be disqualified from membership for an indefinite period of time.

Pep Rallies

At special times throughout the basketball season, pep rallies are held to promote school spirit, enthusiasm and support for the teams. Byne Cheerleaders sponsor these events.

School Fundraisers

Fundraisers are planned to help financially support the many extra needs that arise during the school year. Monies from these fundraisers help purchase much needed equipment and help fund special projects in the school.

Spring Formal

In the spring of the year, the junior class sponsors a special banquet and program to honor the senior class of the year.

Byne Christian School Parent-Student Manual Disclaimer

This manual is neither exhaustive nor all-inclusive. The administration reserves the right to add to or edit these policies in the best interest of the school.

Byne Christian School
2015-16 PARENT STUDENT HANDBOOK AGREEMENT

Parents: Please read the following statements carefully and sign below to indicate your agreement.

I hereby affirm that I have read the Student Handbook and discussed its policies with my student. I certify that I consent to and will submit to all governing policies of the school, including all applicable policies in the Student Handbook.

I understand that the standards of the school do not tolerate profanity, obscenity in word or action, dishonor to the Holy Trinity and the Word of God, disrespect to the personnel of the school, or continued disobedience to the established policies of the school.

I understand that the services of the school are engaged by mutual consent, and that either the school or I reserve the right to terminate any or all services at any time. I understand that this Handbook does not contractually bind [School] and is subject to change without notice by decision of [School]’s governing body. Admission to the school is a privilege, not a right, and admission for one school year does not guarantee automatic admission for future school years.

Student Name (please print)

Signature of Mother/Legal Guardian

Date

Signature of Father/Legal Guardian

Date

Students in Grades 6th-12th: Please read the following statement carefully and sign below to indicate your agreement.

I hereby affirm that I have read the Student Handbook. I certify that I consent to, and will submit to all governing policies of the school, including all applicable policies in the Student Handbook.

I understand that this Handbook does not contractually bind [School] and is subject to change without notice by decision of [School]’s governing body.

I understand that admission to the school is a privilege, not a right, and that any behavior, either on or off campus, which is not consistent with the school’s standards could result in the loss of that privilege.

Signature of Student

Date